

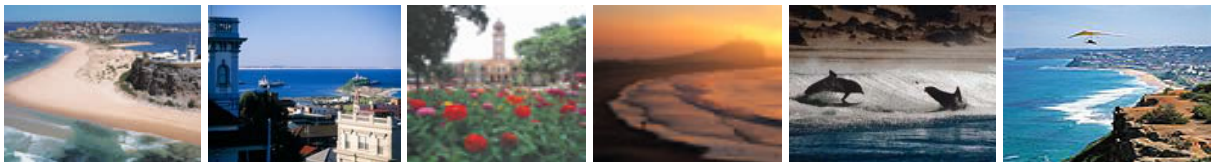


## The 2009 International Academic and Community Conference on Animals and Society:



### **Exhibitor Kit**

**Monday 13 to Saturday 18 July 2009  
Newcastle Civic Precinct, Newcastle, NSW, Australia**



**Minding Animals Conference Secretariat**  
PO Box 116 Salamander Bay NSW 2317 Australia

TEL: +61 2 4984 2554 FAX: +61 2 4984 2755 Email: [mindinganimals@pco.com.au](mailto:mindinganimals@pco.com.au)  
ABN: 32 003 901 657 Conference Website: [www.mindinganimals.com](http://www.mindinganimals.com)



The 2009 International Academic and Community Conference  
on Animals and Society:  
*Minding Animals*

13 to 18 July 2009  
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Thank you for exhibiting at the forthcoming 2009 International Academic and Community Conference on Animals and Society: Minding Animals, to be held from 13 to 18 July 2009 at Newcastle Civic Precinct, Newcastle, NSW, Australia. Everything you need to know for optimal visibility and a smooth experience is included in this document. If you do have questions, please contact me on 02 4984 2554 or via email at [mindinganimals@pco.com.au](mailto:mindinganimals@pco.com.au).

### Important Dates

Friday June 5 2009	Deadline for logo and description (maximum 25 words) to be listed in the Program Book (email to <a href="mailto:mindinganimals@pco.com.au">mindinganimals@pco.com.au</a> ) Contact Name: Organisation Name: Address: Phone: Fax: Email: Website: Description: (maximum 25 words) <b>AND a colour EPS or high resolution JPG logo (if not already emailed)</b>
Friday June 12 2009	Furniture (including poster boards and electricity) orders due
Friday July 10 2009	All deliveries to arrive at City Hall
Monday July 13 2009	Exhibitor Move-In: 6:00am to 8:00am
Monday July 13 2009	Exhibits open: 0800 - 1730
Tuesday July 14 2009	Exhibits open: 0800 - 1730
Wednesday July 15 2009	Exhibits open: 0800 - 1400
Thursday July 16 2009	Exhibits open: 0800 - 1730
Friday July 17 2009	Exhibits open: 0800 - 1730
Saturday 18 July 2009	Exhibits open: 0800 - 1610
Saturday 18 July 2009	Exhibitor Move-Out: 1610 - 1800
Monday 20 July 2009	All items to be collected from City Hall by 1200

### 25-word Description for Program Book

Your package includes a description in the Program Book. June 5 2009 is the deadline to submit the 25 word description for inclusion in the Program Book. Descriptions submitted after this time cannot be included in the onsite program book.



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### Complimentary Registrations

You are entitled to one complimentary registration as part of your package. Registration includes attendance at all sessions, the welcome reception and all conference lunches and morning and afternoon teas.

All staff at your display must be registered and wearing a name badge at all times. If you have not already advised us of your registration please contact us as soon as possible. Additional registrations can be made through the conference website [www.mindinganimals.com](http://www.mindinganimals.com).

### Table Display Inclusions

A clothed trestle table and 2 chairs will be supplied for you to place your promotional materials. If you have a pop-up style banner you may place this behind your table. All other costs, including power and poster boards, need to be ordered by filling out the attached form and returning to Ian Humphries from Display Creations.

**Contact:** Ian Humphries | Display Creation | Phone: 02 4953 2062 | Fax: 02 4953 3726 | Mobile: 0412 155 232 | Address: 55 Nelson Street, Barnsley NSW 2278 | Email: [mail@displaycreation.com.au](mailto:mail@displaycreation.com.au)

### Satchel Inserts (to be supplied by you)

Your organisation is entitled to provide one insert for inclusion in the satchel (to be supplied by you). 450 satchel inserts should be labelled as below and **MUST** arrive at City Hall on Friday 10 July. Deliveries made before this date will not be accepted. Inserts arriving after this time may not be included in the conference satchel.

Newcastle City Hall

**MINDING ANIMALS CONFERENCE - SACHEL INSERT**

**"YOUR ORGANISATIONS NAME"**

290 King Street

Newcastle NSW 2300

Attn: Georgia Murphy

Phone: 02 4974 2996

Box \_\_\_\_ of \_\_\_\_

### Delivery and Collection of Materials

Any material being delivered for your table display **MUST** arrive at City Hall on Friday 10 July. Deliveries made before this date will not be accepted as there is no storage capacity.

Items should be labelled as follows:

Newcastle City Hall

**MINDING ANIMALS CONFERENCE - TABLE DISPLAY**

**"YOUR ORGANISATIONS NAME"**

290 King Street

Newcastle NSW 2300

Attn: Georgia Murphy

Phone: 02 4974 2996

Box \_\_\_\_ of \_\_\_\_

**Minding Animals Conference Secretariat**

PO Box 116 Salamander Bay NSW 2317 Australia

TEL: +61 2 4984 2554 FAX: +61 2 4984 2755 Email: [mindinganimals@pco.com.au](mailto:mindinganimals@pco.com.au)

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It is your responsibility to organise a courier to deliver and collect your items. All materials **MUST** be collected by 1200, Monday 20 March as there is another conference taking place and there is no additional storage capacity.

City Hall's Loading dock can be accessed via Christie Street. You can access the loading dock between the hours of 7.00am and 11.00pm. The Banquet Hall, where the exhibition will take place is on the same floor as the loading dock. City Hall is unable to provide trolleys to assist with unloading, so if one is required please make your own arrangements. Exhibitors / couriers have 30 mins to unload their vehicles. You must park on the Civic Theatre side of Christie Street facing east and must not obstruct the general road access to other through traffic. After 30 minutes you must remove your vehicle from Christie Street; parking is strictly prohibited.

Christie Street is:

1. A Loading Zone and a work area, and
2. a shared pedestrian and traffic zone with a strict speed limit of 10 kph.

RTA rules and regulation that govern Loading Zones apply; in short a maximum 30 minutes stay is available for a bus, truck or a vehicle principally used for conveying a load.

All drivers, whether driving through or parking vehicles in the Christie Street Loading Zone, should be aware of pedestrians entering and exiting Civic Precinct buildings or crossing or using the street to access other parts of the precinct.

### **Exhibition Opening Times**

Monday July 13 2009	Exhibitor Move-In: 6:00am to 8:00am
Monday July 13 2009	Exhibits open: 0800 - 1730
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Wednesday July 15 2009	Exhibits open: 0800 - 1400
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**Minding Animals Conference Secretariat**

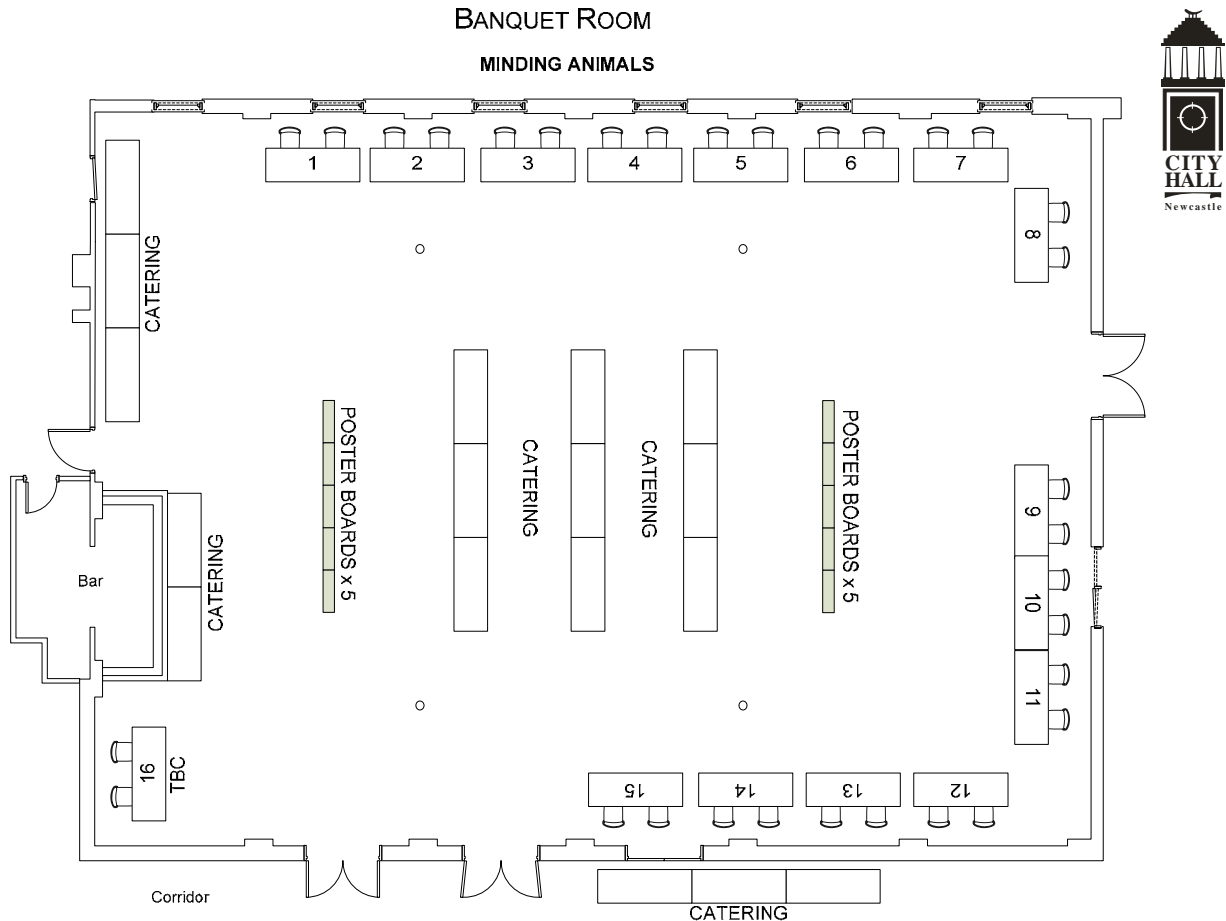
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## Exhibition MarketPlace Floorplan

The exhibition MarketPlace will be held in the Banquet Room. Please carefully check your location on the exhibition floor plan.



### List of Exhibitors

1. Animals Australia
2. Micah Publications
3. Animal Liberation
4. The MAWA Trust
5. Animals Asia Foundation
6. Animals Welfare Institute & Project Coyote
7. AAHR
8. Voiceless
- 9 – 11. Co-op Bookshop
12. SAFE
13. WLPA
14. Animals Welfare League of QLD
15. Compassion in World Farming
16. ACRES

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**Display Creation Form – Due June 12 2009**

**MINDING ANIMALS CONFERENCE NEWCASTLE CITY HALL 12-18JULY**

**EXHIBITION EQUIPMENT ORDER FORM**

EACH EXHIBITOR IS SUPPLIED WITH A CLOTHED TABLE AND 2 CHAIRS. POWER TO YOUR DISPLAY IS AVAILABLE FOR \$33.00. IF YOU WISH TO HAVE A POWERED DISPLAY PLEASE EMAIL [mindinganimals@pco.com.au](mailto:mindinganimals@pco.com.au) TO PLACE YOUR ORDER.

DISPLAY ACCESSORIES PICTURED BELOW ARE AVAILABLE AT EXTRA COST FROM DISPLAYCREATION.

PLEASE TICK APPROPRIATE BOXES

**DISPLAY PANELS**

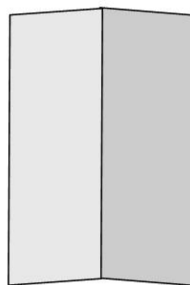
**\$44.00** each Inc. GST

2040mm high x 830 mm wide

Velcro compatible, can be free-standing or joined together to make walls.

State the number and desired configuration below.

.....




**A4 BROCHURE STAND**

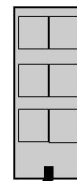
1300mm High x 580mm Wide

**\$77.00** Inc. GST Single Sided (6 A4)

**\$110.00** Inc. GST Double Sided (12 A4)

Single A4 holders which Velcro to booths

**\$8.00** Inc. GST



Please RETURN THIS FORM direct to:

**displaycreation** PH.4953 2062 FAX. 4953 3726

55 Nelson Street, Barnsley 2278

Ian Humphries 0412 155 232 [mail@displaycreation.com.au](mailto:mail@displaycreation.com.au)

OR EFT:

**DISPLAYCREATION PTY LTD**

**BSB 062815 Ac. # 00316400**

PLEASE FILL IN YOUR CONTACT DETAILS FOR INVOICING

NAME..... PHONE.....

ADDRESS..... EMAIL.....

**Minding Animals Conference Secretariat**

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